Kefron
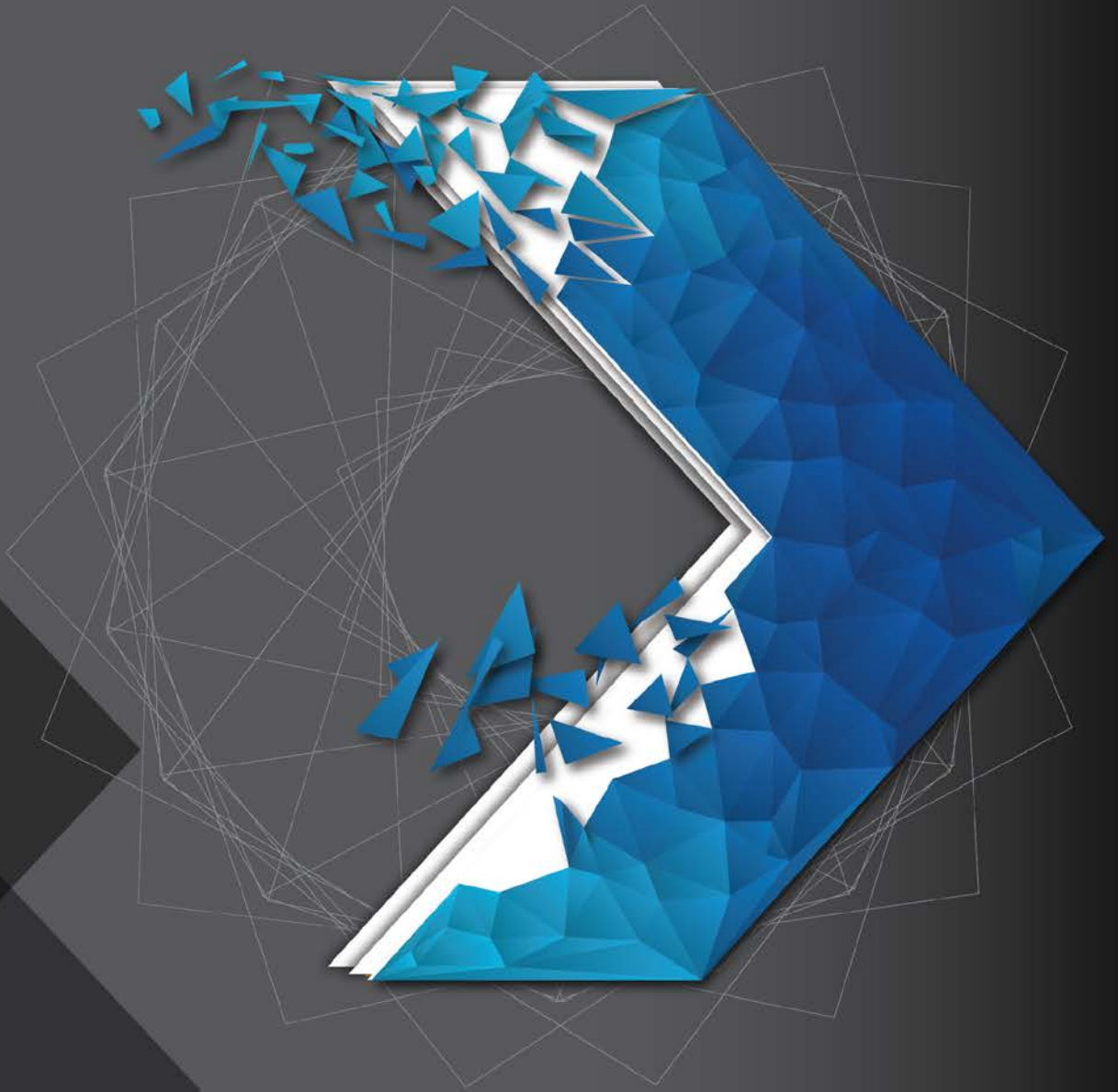
We Manage
Information
& Documentation
Simple.

Innovative Invoice Processing Technology

For 30 years we have provided a range of solutions designed to simplify the capture of information contained within your documents to facilitate streamlined and automated workflows.

Have you ever considered the length of time it takes your staff to manually key in invoice information?

Kefron AP is an Accounts Payable Automation solution which digitises invoices for ease of processing, approval and record keeping. We can help your business save money by eliminating the manual processing of invoices, enabling you to re-purpose your team to more valuable tasks, all whilst ensuring you remain GDPR compliant.

Whether your invoices arrive by post, fax or email and no matter what format, they can be processed within minutes. Kefron AP handles data entry and validation so staff only need to manage the odd exceptions.

How it works

1. Input

Invoice Capture

Paper invoices are scanned and digitised while e-invoices (XML, PDF and EDI) are immediately ready for processing, allowing complete visibility of any invoice at any stage of the AP process.

Kefron AP reads and extracts required invoice fields such as:

- Supplier Name
- PO Numbers
- Line Items
- Net, Gross, VAT

2. Process

Once captured, invoices pass through either the PO or the Non-PO workflow.

PO Workflow

Kefron AP extracts live PO data from your finance system to match against that supplier invoice. Once matched, it is passed for payment.

Non-PO Workflow

These invoices require coding using GL codes extracted from your finance system. Once coded, approvers are notified to digitally approve the invoice and pass to the finance system for payment.

3. Approval

Invoices requiring approval are routed for approval through our custom workflow and approvers are notified by an automatic e-mail.

4. Output

Output & Integration

On completion of validation, coding & approval, the extracted data is available to export. With several options available, we can tailor the correct output for your accounts package, whether it be CSV, XML, Image plus carrier file or a direct API connector.

Storage & Mobility

Kefron AP securely stores the invoices and makes them accessible on demand from a range of devices such as laptops, smart phones and tablets.

5. Reports

Any captured data can be reported upon. Kefron AP comes with standard reports and custom reports are easy to create. Full visibility on all activities is possible making it easier to comply with audit and legislation requirements.

Accredited Partners of the

ap association
Accounts Payable Association

Accounts Payable Automation -
What are the real benefits?

› Reduces the manual keying of information

Kefron AP captures key information from invoices including supplier names, invoice totals, VAT rates, PO numbers and even line items. This means no manual keying of invoice information.

› Time and cost savings

"Quicker approval of invoices" is routinely cited as the top benefit of an automated workflow, followed by cost. In fact, the impact of data capture and workflow brought about through Kefron AP can improve invoice processing times as much as 80% and decrease costs by 67%.

Accounts payable automation drives other time and cost related savings by:
- Increasing staff efficiency
- Capturing early payment discounts and reducing late payment penalties.

› Increased accuracy

Data capture automation eliminates manual keying of information from the process and in doing so significantly decreases errors associated with human touch points.

› Improved visibility and control

All invoices can be uploaded and captured on the system immediately. In complete contrast to a decentralised, manual process where an invoice can sit on a desk indefinitely.

Automation provides complete and instant visibility to anyone authorised to view it.

This increased visibility has proven to drive accountability, accuracy and provide greater control on the accounts payable process.

Digitising your documents can reduce invoice processing costs by

67%

Businesses that have adopted accounts payable automation technology achieve

100%

fewer duplicate invoices and up to

90%

of your documents are processed touch-free.

Improve productivity and reduce invoice processing times by

80%

Kefron AP is a SaaS based scanning and OCR solution that requires

0 capital expenditure on hardware and infrastructure. Once you can access the internet, you can access Kefron AP.

4 hours per week - the average time an office worker wastes on searching for files

Kefron AP has the ability to sync with

ANY

accounting software by simply exchanging information directly with your systems.

60%

of accounts payable solutions provide payback in 12 months or less

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About Kefron

Kefron are The Document and Information Management People.

We simplify the document and information management world for our customers, taking the pain out of your information processing issues, offering a complete document management lifecycle service.

Our business exists to improve how you manage your information, with our expertise supporting both physical document storage and digitisation of your information.

We create workflows and solutions through our expertise which enhance efficiency and ultimately, productivity. *We can make a real difference to your business. This is what drives us.*

Kefron International Limited t/a Kefron UK
Unit 4A, Woodley Park Estate, Reading Road,
Woodley, Berkshire, RG5 3AW, United Kingdom
PHONE: +44 (0)118 997 7380

Kefron Limited
53 Park West Road, Dublin 12, D12 F8RK
PHONE: +353 (0)1 438 0200

info@kefron.com
www.kefron.com